



Needs Assessment

Please take some time in the first month of getting to know your client(s)/family to fill this out. We would like to assess not only their needs, but also their joys, so as to not “single story” them as “needy”. Please also take time to establish some short and long term goals with them. (See separate documents for Joys Assessment and Short- and Long-Term Goals documents.) You may come back and add more needs/joys/goals in the future, and you will most likely tackle many issues that are not on this chart, but this will help you start somewhere, and be able to look back on your time with the client(s)/family to see what you have accomplished or still wish to accomplish.

For purposes of this assessment,

Needs = Anything the family says they need, want, can't do or attain without help, have as a goal, or desire for themselves or their family. This can be from making friends, starting school, or feeling better emotionally, to clothes/toys/appliances, a health need, an educational goal, a better job, or a new home. These may be unique to separate members of the family, or for the family as a whole. Some will easily turn into short or long-term goals, and some will be more nebulous. However, a nebulous goal like “feeling more comfortable here” can be tangibly worked towards as a goal by planning outings, introducing them to new, kind people, and teaching them about their community.

*Please print the below pages and fill them out with your client(s)/family.
Please share them with your entire team.*



Needs Assessment

Domain: Digital Literacy

(Ex. Need to learn how to use email; Need to make a calendar)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Children's Education

(Ex. Kids need to be enrolled in school; Parent needs a teacher meeting)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Life Skills

(Need to understand an appliance; Need to get a drivers license.)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Adult Education

(Need to do a GED; Need a certification translated into English)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Family/Social Relations

(Ex. Feeling more comfortable here; Making friends)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Goods

(Ex. Need a sewing machine; Need baby supplies)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Community Involvement

(Ex. Need a library card; Need to feel comfortable in the grocery store)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Housing

(Ex. Need a bigger home; Need to understand lease details)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Employment

(Ex. Need a job closer to home; Need to understand paycheck)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Income/Finances

(Ex. Need more money per month; Need to learn about building credit; Need help with taxes)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Food/Nutrition

(Ex. Need to find halal meat; Need to understand food labels)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Healthcare

(Ex. Need insurance; Need a doctor for X)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Transportation/Mobility

(Ex. Need to learn a bus route; Need a bike/car)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Childcare

(Ex. Need to apply for Head Start Program; Need to understand how I can discipline in the US)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Safety

(Ex. Need smoke detector batteries; Need hurricane supplies; Need to understand chemical labels)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Laws & Government

(Ex. Need to understand citizenship process; Need to apply for permanent visa)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Language Education

(Ex. Need to enroll in English class; Need to learn how to watch English videos on the computer)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Language Access

(Ex. Need doctor's office to provide interpretation; Need a good translation app)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Government Benefits

(Ex. Need to apply for food stamps; Need to put all benefits renewal dates in calendar)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Emergency Care

(Ex. Need to understand where hospital is; Need to display emergency numbers)

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Domain: Other

Identified Need:	For Whom:
Current Condition:	Desired Condition:

Identified Need:	For Whom:
Current Condition:	Desired Condition: